

**JEFFERSON COUNTY COMMISSION**  
**(Commission Chambers)**

**DATE:** September 12, 2019

**TIME:** 9:00 AM

**I. CALL TO ORDER AND ROLL CALL**

**II. INVOCATION**

District 4

**III. PLEDGE OF ALLEGIANCE**

**IV. PUBLIC HEARINGS**

1. Z-2019-022 United States Steel Corp, owner; Charles A.J. Beavers, Jr. authorized agent requests a change of zoning on Parcel ID# 38-27-3-002-001.001 in Sec 27 Twp. 19 Range 4 West from A-1 (Agriculture) to R-G (Single Family) for a residential subdivision (94 lots proposed). (Site Only: 6041 Hopewell Road SE, Bessemer, AL 35022)(HOPEWELL)(35.28 Acres M/L)
2. Z-2019-023 MR Holdings, LLC, owner; Greg D. Clark, authorized agent requests a change of zoning on Parcel ID# 39-23-1-000-015.000 in Sec 23 Twp. 19 Range 3 West from C-P (Preferred Commercial) to C-1 (Commercial) for expansion of an automotive sales business. (Site Only: 2919 John Hawkins Parkway, Birmingham, AL 35244)(HOOVER)(2.23 Acres M/L)
3. Z-2019-024 Tina Hardin, owner; Tasha Guthrie, authorized agent requests a change of zoning on Parcel ID# 14-22-3-000-012.000 in Sec 22 Twp. 16 Range 3 West from I-3 (Industrial) to A-1 (Agriculture) for residential use. (Site Only: 4009 Shady Grove Road, Fultondale, AL 35068)(FULTONDALE)(1.05) Acres M/L)
4. Z-2019-025 The Best Group, LLC, owner; Michelle Sheffield, authorized agent requests a change of zoning on Parcel ID# 06-06-0-000-041.000 in Sec 06 Twp. 15 Range 4 West from A-1 (Agriculture) to R-1 (Residential) for a single family residential subdivision (3 lots proposed)\*. (Site Only: 4630 Greathouse Road, Dora, AL 35062)(BAGLEY)(2.47 Acres M/L)
5. Z-2019-026 Vestavia Hills Country Club, owners; Joseph Breighner, authorized agent requests a change of zoning on Parcel ID#s 28-20-1-003-001.000, 28-20-2-010-001.000, 28-20-2-008-014.001, 28-20-3-000-001.002, 28-20-3-000-001.000, 28-20-2-008-014.000, 28-20-3-000-001.000, 28-19-4-001-027.000 in Sec 19 & 20 Twp. 18 Range 2 West from E-2 (Estate) & CC-1 (Country Club) to CC-1 (Country Club) for compliance for an existing country club. (Site Only: 400 Beaumont Drive, Birmingham, AL 35216)(Vestavia)(194.2 Acres M/L)

**V. APPROVAL OF MINUTES**

1. Commission Meeting - Aug 27, 2019 9:00 AM

**VI. RESOLUTIONS 1 - 60**

**VII. PUBLIC WORKS, COMMUNITY SERVICES & INTER-GOVERNMENTAL RELATIONS - COMMISSIONER SCALES**

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**A. Commission District 1**

1. Resolution to set the salary for District 1 position of Appointed Administrative Assistant.
  2. Resolution to set the salary for District 1 position of Appointed Administrative Secretary.
  3. Resolution recommending the appointment of Ms. Gwendolyn B. Guster Welch to serve on the Jefferson County Economic and Industrial Development Authority Board for a four year term to expire September 30, 2023.
  4. Resolution authorizing the execution of a Community Grant Program Agreement with Brenda's Brown Bosom Buddies, Inc in the amount of \$1,042.00.
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**B. Environmental Services**

5. Resolution authorizing the execution of an agreement with Video Industrial for the 2019 AMP10 - 2019 Structural Defect Identification and Replacement project to provide for the inspection and repair of sewers in the Cahaba, Leeds, Prudes, Trussville, Turkey Creek and Warrior basins.
6. Resolution authorizing the execution of an agreement with Brown and Caldwell for professional engineering services for the Valley Creek WRF Clarifier Rehabilitation and Crane Modification project.
7. Resolution authorizing the execution of an agreement with Central of Georgia Railroad Company for a permit for the installation of a 16” sanitary sewer pipe within Norfolk Southern Railway Company right-of-way for the Parkway Drive Pump Station SSO Elimination Project.
8. Resolution authorizing the execution of an agreement with TekLinks, Inc. d/b/a C Spire Business to provide for the professional services to replace the aging virtual infrastructure with a new VxRAIL infrastructure system.

**VIII. COMMUNITY DEVELOPMENT & HUMAN RESOURCE SERVICES - COMMISSIONER TYSON**

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**A. Commission District 2**

9. Resolution authorizing the execution of a Community Infrastructure Grant Program Agreement with the City of Bessemer in the amount of \$5,000.00.
10. Resolution authorizing the Commission President to execute an Infrastructure Grant Program Agreement with the City of Lipscomb in the amount of 5,000.00.
11. Resolution authorizing the execution of a Community Grant Program Agreement with City of Brighton in the amount of \$5,000.00.
12. Resolution authorizing the execution of a Community Grant Infrastructure Program Agreement with the Birmingham Board of Education in the amount of \$11,000.00.
13. Resolution authorizing the execution of a Community Grant Program Agreement with the Birmingham Board of Education in the amount of \$8,500.00.
14. Resolution authorizing the execution of a Infrastructure Grant Program Agreement with City of Birmingham Parks and Recreation Board in the amount of \$15,000.00 for Improvements at Woodward Park.
15. Resolution authorizing the execution of a Community Grant Program Agreement with the Jefferson County Board of Education for Lipscomb Elementary in the amount of \$1,000.00.
16. Resolution authorizing the execution of a Community Grant Program Agreement with the Jefferson County Board of Education for Brighton Elementary in the amount of \$500.00.

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**B. Cooper Green Mercy Health Services**

17. Resolution authorizing the execution of an Amendment to the Agreement with Thermo Fisher Scientific for annual maintenance of centrifuges in the amount of \$1,602.00 for Cooper Green Mercy Health Labs.
18. Resolution authorizing the execution of an Amendment II to the Agreement with UAB School Nursing for Affiliation Program to provide for clinical education for the students of UAB.

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**C. Department of Community Services and Workforce Development**

19. Resolution authorizing the Commission President to execute an agreement with the Town of Sylvan Springs for the operation of Sylvan Springs Senior Center in the amount of \$10,000.00.

20. Resolution authorizing the Commission President to execute an agreement with the City of Hueytown for the operation of the Hueytown Senior Center in the amount of \$10,000.00.
21. Resolution authorizing the Commission President to execute an agreement with First United Presbyterian Church of Forestdale for the operation of the Forestdale Senior Center in the amount of \$10,000.00.

**IX. ADMINISTRATIVE & INFRASTRUCTURE - COMMISSIONER STEPHENS**

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**A. Commission District 3**

22. Resolution authorizing the Commission President to execute a grant appropriating funds approved in the FY19 Commission Support budget to the City of Tarrant Board of Education in the amount of \$50,000.00 for paving of a portion of the road by the Stadium and parking area for buses.
23. Resolution authorizing the execution of a Community Infrastructure Agreement for the Town of North Johns in the amount of \$5,000.00 to perform certain roadway maintenance service for North Johns.
24. Resolution authorizing the execution of a Community Grant Program Agreement with the Bessemer Airport Authority in the amount of \$3,000.00 in support of the Hanger Fest Festival, which has partnered with Brighton's House a non-profit organization that assist NICU babies and their families in Jefferson County.

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**B. County Attorney**

25. Resolution authorizing the execution of documents and issue a check to USI Insurance LLC to cover the cost of Insurance Policies for FY20.

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**C. Roads & Transportation**

26. Resolution authorizing the execution of a John's Pump Station and Force Main - Sanitary Sewer Right-of-Way Deed.
27. Resolution authorizing the execution of a Utility Agreement with Alabama Power for relocation of utilities on a public right-of-way to accommodate for the Floyd Bradford Bridge Replacement project.
28. Resolution authorizing the execution of a Quitclaim Deed for an abandoned Sanitary Sewer Right of Way lying on Lot 8 of Cove at Overton South to Michael and Lynn Temple.

29. Resolution authorizing the execution of a Quitclaim Deed for an abandoned Sanitary Sewer Right of Way lying on Lot 9 of Cove at Overton South to Overton Investments L.L.C.
30. Resolution authorizing the Vacation of Right-of-Way of Burgin Dr., 1st Avenue and dedicated alleys.
31. Resolution authorizing the Vacation of the Prescriptive Right of Way of Gilmore Bell School Road.
32. Resolution authorizing the Vacation of the Right of Way of Girl Scout Camp Road and Chert Road.
33. Resolution authorizing the Vacation of the Prescriptive Right of Way of Oak Grove Parkway and Tiger Cub Trail.
34. Resolution authorizing the execution of a Deed of Exchange for Kendall Electric - Sanitary Sewer.
35. Resolution authorizing the execution of a Sanitary Sewer Quitclaim Deed releasing an abandoned sanitary sewer easement to the Homewood Board of Education.
36. Resolution authorizing the execution of a Deed to convey road right-of-way on Holland Avenue across Jefferson County owned property for the McDonald Chapel Storm Shelter Plat.
37. Resolution authorizing the execution of a Deed to convey road right of way Carson Road across Jefferson County owned property in anticipation of selling said property.

**X. FINANCIAL, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND GENERAL SERVICES - COMMISSIONER KNIGHT**

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**A. Commission District 4**

38. Resolution authorization the Commission President to execute a Community Grant Program Agreement for the Fresh Air Family, Inc. in the amount of \$1,000.00.
39. Resolution authorizing the Commission President to execute a Community Grant Program Agreement for the Will Bright Foundation in the amount of one \$1,000.00.
40. Resolution authorizing the Commission President to execute a Community Grant Program Agreement for the City of Kimberly in the amount of \$500.00.
41. Resolution authorizing the Commission President to execute a Community Grant in the amount of \$1,590.00 for the Jefferson County Emergency Management Agency.

42. Resolution authorization the Commission President to execute a Community Grant for the City of Tarrant in the amount of \$1,500.00.

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**B. Finance**

43. Resolution authorizing the execution of a PACA Intergovernmental Agreement establishing partnership with Roanoke City Schools.

44. Resolution authorizing the approval of the Encumbrance Reports for the weeks of 8/16/2019 - 8/22/2019 and 8/23/2019 - 8/29/2019.

45. Resolution authorizing the approval of the Purchasing Agenda Reports for the week of 8/16/2019 - 8/22/2019 and 8/23/2019 - 8/29/2019.

46. Resolution authorizing the approval of the Purchasing Exceptions Reports for the week of 8/16/2019 - 8/22/2019 and 8/23/2019 - 8/29/2019.

47. Approval of the Unusual Demand Report for 9/12/19.

48. Resolution to ratify the Regions Bank Visa Statement Closing Date: August 30, 2019.

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**C. Budget Management Office**

49. Resolution authorizing the approval of the budget transactions and resolutions.

50. Approval of the Travel/Staff Development dated 9/12/19.

MULTIPLE STAFF DEVELOPMENT

**Board of Equalization**

Keith Fravert	359.10
Kingsley Moore	359.10
McKissock Continuing Education Courses Hoover, AL -August 12-15 2019	

**Community Development**

*Carol Robinson	1,906.23
Nathan Salter	1,504.13
Portfol Training in Columbus Columbus, OH -September 30-October 2, 2019 *September 30-October 3, 2019	

Family Court	
Devella Malone	1,010.29
Monique Cambell	1,010.28
JDAI Inter-Site Conference	
Seattle, WA -October 16-18, 2019	
Tiffany Large	1,875.00
Steven Vance	
Rodney Reese	
Gwen Reasor	
Rebakath Pearson	
Conessa Morris	
Ken McMullen	
Kim McAdory	
Veronica Johnson	
Shaniqua Hunter	
Joy Hilda Handley	
Nicholas Boler	
Beverly Alldredge	
Vanessa Jones	
James Fields	
Annual Juvenile Probation Officers Conference (Registration Fees)	
Orange Beach, AL -September 25-27, 2019	
Steven Vance	734.88
Rodney Reese	734.88
Gwen Reasor	734.88
Rebakath Pearson	734.88
Conessa Morris	734.88
Ken McMullen	734.88
Kim McAdory	734.88
Tiffany Large	734.88
Veronica Johnson	734.88
Shaniqua Hunter	734.88
Joy Hilda Handley	734.88
Nicholas Boler	734.88
Beverly Alldredge	734.88
*Vanessa Jones	925.83
*James Fields	925.83
Annual Juvenile Probation Officers Conference	
Orange Beach, AL -September 25-27, 2019	
*September 24-27, 2019	
Yolanda Sutton	494.04
Bridget May	494.04
Rachel Thomas	494.04

Antonio Davis	822.32
James Kelley	822.32
AOC Annual Court Specialist Conference Orange Beach, AL -September 4-6, 2019	

**Roads and Transportation**

Laura Carter	545.09
Kellie H. Johnson	573.21
CGEI 2019-Overview of County Government Prattville, AL -October 9-10, 2019	

Kellie H. Johnson	543.59
Laura Carter	474.21
CGEI General Management and Supervision Prattville, AL -October 30-31, 2019	

**Tax Collector -Birmingham**

Eric Burks	200.00
Sophia Hepburn AATA Conference 2019 Columbiana, AL -June 8-12, 2019	

**INDIVIDUAL STAFF DEVELOPMENT**

**Commissioner District 3**

James Stephens, Jr.	489.50
ACCA Convention Orange Beach, AL -August 19-23, 2019	

**Community Development**

Akirashanti Byrd	1,482.86
SETA Savannah, GA -September 8-10, 2019	

Paula Leeth-Potter	520.17
Alabama Dept of Labor Training Area Management Training September 16-19, 2019	

Margaret Lynn Smith	2,624.15
National Development Council Washington, DC -September 23-25, 2019	

**Cooper Green**

Faye A. White	353.64
Southern AOU Regional Meeting Huntsville, AL -September 26-27, 2019	



**Coroner**

Kelly Tiple  
International Forensic Photography Workshop  
Miami, FL -October 27, 2019-November 1, 2019 2,834.03

Johnny Long 2,309.63  
Surface Skeleton and Buried Body Recovery Seminar  
Peoria, AZ -October 22-28, 2019

County Manager  
Justin Smith 1,752.82  
ICMA Annual Conference  
Nashville, TN -October 20-23, 2019

**Development Services**

Jeff Gunter 686.84  
Alabama Association of Floodplain Managers  
Orange Beach, AL -October 28-30, 2019

Johanna Berres 908.36  
Southeastern Stormwater Conference  
Chattanooga, TN -October 9-11, 2019

**Environmental Services**

Matthew Aplaugh 2,838.08  
WEF Technical Exhibit and Conference  
Chicago, IL -September 21-25, 2019

Matthew Aplaugh 524.50  
AWWI Education Seminar  
Fairhope, AL -October 13-15, 2019

Mark Lee 1,289.33  
Water and Wastewater Tech Workshop  
Orange Beach, AL -September 15-18, 2019

**Finance**

John Henry 1,777.56  
ICMA 2019 Conference  
Nashville, TN -October 20-23, 2019

Malinda Parker 301.50  
Alabama Tax Administrators Winter Conference  
Montgomery, AL -February 10, 2019

Malinda Parker Redemption Training Bay Minette, AL -March 20-22, 2019	487.45
Michael Matthews Procurement Training and Board of Director Meeting Las Vegas, NV -March 1-3, 2019	1,197.30
<b>Human Resources</b>	
Mercy Obare Institute for Corporate Product Phoenix, AZ -March 22-27, 2020	2,495.00
<b>Revenue</b>	
Wesley Scott Moore CRE Certification Mandatory Annual Update Hoover, AL -September 13, 2019	175.00
Edward Ryszkiewicz Leadership, Team Building and Coaching Skills for Managers and Supervisors Trussville, AL -December 11, 2019	249.00
<b>Roads and Transportation</b>	
Stefan Graeber ALDOT Construction & Materials Engineers' Conference Point Clear, AL -September 3-5, 2019	867.70
Micheal Deming 56th Annual 2019 Fall Conference Pelham, AL -October 9-10, 2019	410.00
<b>Tax Assessor -Bessemer</b>	
Latoya Ellis Intro to Property Tax Administration Auburn, AL -September 10-13, 2019	786.16
<b>Tax Collector -Birmingham</b>	
Jerrick Thomas Government & Economic Development Auburn, AL -September 10-13, 2019	1,097.29

**FOR INFORMATION ONLY**

**Personal Board**

Jim Greene Fall 2019 Troy Campus Career Fair Troy, AL -October 9, 2019	200.00
LaTrenday Hardy Tuskegee University -Government & Non-Profit Annual Career Fair Auburn, AL -September 26, 2019	500.00
Jim Greene Oakwood University Fall 2019 Career Fair Huntsville, AL -September 12, 2019	100.00
Jim Greene AAACE Winter Conference Mobile, AL -July 9-10, 2019	221.46
LaTrenday Hardy ASU 2019 Fall Internship/Career Fair Registration Montgomery, AL -October 3, 2019	300.00
<b>Sheriff</b>	
Kyomi Wilson Career Fair Troy State University Troy, AL -October 9, 2019	225.00
Kyomi Wilson UAB Career Fair Birmingham, AL -October 2, 2019	475.00

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**D. Development Services**

51. Resolution recommending Building Board of Adjustment and Appeals appointments.

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**E. District Attorney**

52. Resolution authorizing the execution of all documents for the payroll requests for Willie Christopher Weaver, Deputy District Attorney that will start on September 03, 2019.

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**F. Human Resources**

- 53. Resolution authorizing the execution of an increase to the Agreement with Total Administrative Services Corporation (TASC) in the amount of \$15,000.00, total amount of the agreement not to exceed \$45,000.00 to provide Flexible Spending Account (FSA) Administrative Services for FY20.
- 54. Resolution authorizing the execution of an increase to the Agreement with Total Administrative Services Corporation (TASC) in the amount of \$10,000.00, total amount of agreement not to exceed \$40,000.00 to provide Flexible Spending Account (FSA) Administrative Services for FY19.
- 55. Resolution authorizing the execution of an Agreement with Blue Cross Services for the FY20 Stop Loss Reimbursements in the amount of \$928,636.00, to pay claims exceeding the retention.

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**G. Personnel Board of Jefferson County**

- 56. Resolution acknowledging an engagement letter with Coyne Counsel & Consulting, LLC to provide legal services to the Personnel Board for fiscal year 2020.

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**H. Tax Assessor**

- 57. Resolution authorizing the execution of an agreement with The Sidwell Co in an effort to convert Jefferson County's Tax Maps to a modern GEO database.

**XI. INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT - COMMISSIONER AMMONS**

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**A. Commission District 5**

- 58. Resolution authorizing the execution of a Memorandum of Understanding with the Alabama Department of Commerce, Alabama National Guard, Birmingham Airport Authority, Birmingham Business Alliance, City of Birmingham and the Jefferson County Commission in support of the Air National Guard KC-135 Simulator Training Device.

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**B. Information Technology**

- 59. Resolution authorizing the execution of an agreement with Gartner, Inc. Service in the amount of \$134,400.00.

60. Resolution authorizing the execution of an agreement with CDW Government LLC , in the amount of \$11,200.00 to provide an upgrade to the Ivanti Endpoint Manager Environment.

**XII. NEW BUSINESS FOR UNANIMOUS CONSENT AND CONSIDERATION**

**XIII. COMMENTS**

County Attorney - Theo Lawson

County Manager - Tony Petelos